



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Visakha Govt Degree College for Women

- Name of the Head of the institution **Dr S Shobha Rani**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **08912541156**
- Mobile no **8330952866**
- Registered e-mail **visakhawomen@gmail.com**
- Alternate e-mail **visakhapatnamw.jkc@gmail.com**
- Address **29-10-1/3, Suryabagh, Old Jail Road, Dabagardens**
- City/Town **Visakhapatnam**
- State/UT **Andhra University**
- Pin Code **530020**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Women**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **Andhra University**
- Name of the IQAC Coordinator **D Aruna Padma**
- Phone No. **08912541156**
- Alternate phone No. **9182921056**
- Mobile **9030615618**
- IQAC e-mail address **iqacvisakha@gmail.com**
- Alternate Email address **visakhaiqac@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://www.womengovtcollegevisakha.ac.in/iqac/AQAR%202020-21.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.womengovtcollegevisakha.ac.in/academics/Institution%20plan%202021-22.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76.2	2006	02/02/2006	01/02/2011
Cycle 2	B	2.53	2015	14/09/2015	13/09/2020

6.Date of Establishment of IQAC

22/10/2007

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	STATE BUDGET	STATE GOVERNMENT	2021-2022	2,24,500

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of [View File](#)

IQAC

9.No. of IQAC meetings held during the year 8

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Introduced new PG programmes M. Sc-Physics, M.Sc-Botany, M.Sc-Chemistry and M.Sc-Computer Science from the academic year 2021-22 and sent a proposal to introduce New Apprenticeship based UG programs. Effective implementation of OTLP : Facilitated Uploading of program wise time tables in OLTP, mapping of teachers and uploading of class details by all faculty on a daily basis. Generating monthly Reports of compliance to review coverage of syllabus. Submission of AQAR & SSR:- Submitted all AQARs in the NAAC portal. Prepared the draft copy of SSR with the due approval of IQAC & Staff Council and submitted it in the NAAC Portal. Training Faculty & Non teaching staff Organized ToT programmes on Logistics and Supply chain Management for the commerce faculty Survey and Reporting for Economics faculty Tourism guidance for Arts faculty. One week Faculty Development program was organized on blended learning and online assessment tools Training for Non-Teaching staff conducted on ICT Tools Facilitated internships for all final year students All UG students after their fourth semester were facilitated to undergo two months internship in various companies & organizations in the city of Visakhapatnam

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submission of AQARs and SSR	Submitted all AQARs in the NAAC portal. Prepared the draft copy of SSR with the due approval of IQAC & Staff Council, submitted in the NAAC Portal.
Introduction of PG new Programs	Introduced new PG programmes M. Sc-Physics, M.Sc-Botany, M.Sc-Chemistry and M.Sc-Computer Science from the academic year 2021-22
Introduction of Apprenticeship based Programs	Introduction of new Apprenticeship based UG programs was discussed in the IQAC meeting and forwarded to College Development Cell for approval. CDC approved the proposal after a thorough analysis and authorized the start of programs such as BBA- Logistics, BBA- Healthcare Management.
Provide internships for all final year students	As per the SOP for providing internships, all UG students after fourth semester underwent two months internship in various companies & organizations.
Introduction of new certificate courses as per stakeholders feedback	The following new Knowledge & Skill based Certificate courses have been introduced which are applicable to real life and also enhance the employability skills. Introduction to Materials science, Tourist attraction in Northern Districts of Andhra Pradesh, GST(Goods & Services Tax), Yoga, Sewing machine operator, Beautician
Renovation of existing Infrastructural Facilities & Beautification of Campus	Improved IT Infrastructure through increased number of projectors, desktop systems, printers, High volume public address system, Web

	Cameras to facilitate online teaching and also online recruitment process of MNCs Planted Vertical gardens with an integrated hydration and fertigation delivery system.
Strengthening Entrepreneurship cell	Trained the students in making of handicrafts products using eco friendly materials and supported them to commercialize their products to inculcate the spirit of Entrepreneurship
Implementation of CIA	Implemented the new system for Continuous Internal Assessment as per the new norms suggested by the Commissionerate of Collegiate Education

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Staff Council	28/02/2023

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Designation	Principal
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Name	Date of meeting(s)
Staff Council	28/02/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	30/01/2023
15.Multidisciplinary / interdisciplinary	
<p>The vision of National Education Policy is to provide quality education to develop human resources on global standards with diversity for all curriculum and pedagogy with technological innovations in teachinglearning process. At present Visakha Govt Degree College (W) Visakhapatnam is affiliated to Andhra University for innovative and flexible curriculum. The college</p>	

has initiated steps in the direction of NEP by offering Multidisciplinary programs with a combination of Maths and Electronics, Statistics and Computer Science, and Commerce and Computer Applications. Also sent proposals to Commissionerate of Collegiate Education to introduce Multidisciplinary program with a combination of Chemistry and Computer, History and Special English. In addition, we provide multidisciplinary courses through life skills courses and skill development courses such as Environmental science and Audit, certificate courses like Indian Constitution for science students, Indian Economics for Science students. The institution is the local chapter for Swayam-NPTEL and motivates students to pursue Multidisciplinary courses of their choice through MOOCs. The institution is promoting interdisciplinary project-based learning for II, III year students, and credits are awarded. We are also trying to inculcate interdisciplinary research aptitude through collaborative work under the innovation hub.

16.Academic bank of credits (ABC):

Academic Bank of Credits has been established along the lines of the National Academic Depository (NAD), in the sense, NAD is the backbone of ABC, where the students' academic data are held and academic awards are stored (i.e. storehouse of academic awards). Visakha Govt Degree College (W) Visakhapatnam has initiated measures toward the academic bank of credits; however, it is in its initial stages. The National Academic Bank of Credits (ABC) portal has now been integrated into the nad.digitallocker.gov.in platform and is currently live from the academic year 2021 and all the students are encouraged to register through this portal. As per NEP guidelines, credit transfer is introduced for PG students for the courses offered by the Government of India through SWAYAM, NPTEL, MOOC etc Although ABC enables students to register or commence credit transfer, the final outcomes of credit redemption and issuance of certificates, as well as the compilation we need the support of the affiliating university. Efforts are in progress for seamless collaboration with Andhra University for implementing credit transfers and for utilizing the Academic bank of credits in the true sense.

17.Skill development:

In Andhra Pradesh, all the state universities are following the APSCHE guidelines for the curricula and Community Service Projects as well as internships. The curriculum is integrated with mandatory Skill Development courses in Science, Arts, and Commerce streams. The focus is towards integrating knowledge

acquisition and upgrading human skills toward creating a new league of employable youth. JKC (Jawahar Knowledge Center) is instituted in college with a mission to enhance employment opportunities through various skill development training in Communication skills, Analytical skills, ICT skills, and General Awareness and Capacity development programs. The institution also collaborates with AP Skill development corporation for the conduct of skill courses and students are being trained in online and offline modes. The institution is recognized as the APSSDC Skill Training center for Visakhapatnam south zone and going to start three NSQF Level 4 courses in collaboration with local industries. With the guidance and motivation of the Commissionerate of Collegiate Education, It is proposed to introduce three new programs for the year 2022-23 in collaboration with Event Management, Logistics, and Health Sector Skill Council. This newly adopted curriculum and the training imparted will help students to get fully trained in accordance with National Occupational Standards (NOS) developed by Sector Skills Councils (SSC) and requirements of Industry 4.0 so as to enhance the employability for our graduates as per the industry's current human resources requirements. All these steps are marching towards the implementation of NEP in the real sense.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The inclusion of the Indian Knowledge System into the curriculum has been initiated by the affiliating University and is being followed. Hindi and Regional language Telugu are offered in the first three semesters in the curriculum. Visakha Govt Degree College (W) encourages learning of the national language of Hindi and regional languages by offering PG degrees in Hindi and Telugu. A life skill course on Indian culture & Science enables students to understand the culture and heritage of various parts of the country. Certificate course in Dance and Music enriches our students with knowledge and skill of Indian Classical Dance, Music, and Folk dance specific to Visakhapatnam. Indian arts and culture are being encouraged by conducting different festivals and organizing traditional days. Programs including webinars and seminars are conducted to encourage Telugu, Hindi learners to understand the cultural values permeated by the literary works.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution is implementing Outcome-based education since 2018-19 with a good strategy to transform its curriculum towards OBE. All courses are designed with outcomes centered on cognitive

abilities defined under Bloom's taxonomy namely Remembering, Understanding, Applying, Analyzing, Evaluating, and Creating. In tune with the regional & global requirements and expected Graduate Attributes, the institution has well-defined Program outcomes, Program Specific Outcomes, and Course Outcomes for the programs and courses. In addition, all the students are assessed as per the OBE model. The Course Objectives (COs) are also aligned and mapped to the Program outcomes. The institution is tracking the attainment of Program Outcomes and Course outcomes in a structured manner based on the Continuous Internal Assessment and Semester end Assessment.

20.Distance education/online education:

Distance education has been initiated for the undergraduate courses offered by Andhra University. Our Institute has a Study Centre for Distance Education of Andhra University and a Distance Education Study Centre of Dr B R Ambedkar Open University. The examination centre is allotted to Visakha Govt Degree college (W) Visakhapatnam to facilitate the examinations of Distance Education students. The college has all the necessary infrastructure and necessary tools to offer online education and this was extremely useful during the Covid-19 pandemic. The institute was highly successful in offering online classes through a myriad of online platforms such as Zoom, Google Meet, Cisco Webex, Teach mint etc. which has broken the geographical barriers creating interaction of experts and students from distant geographies. International and national webinars were organized on various themes. The Faculty are well trained to use online tools for teaching as well as to assess students' performance using online tools. Online Courses through platforms such as SWAYAM, NPTEL, Spoken Tutorial, Cisco Netacad, and Microsoft are encouraged to upskill students

Extended Profile

1.Programme

1.1

526

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1883

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

340

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

376

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

69

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

52

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 526

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 1883

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 376

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 69

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	52
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	36
Total number of Classrooms and Seminar halls	
4.2	28.27
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	275
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Process

The Institution has an organized mechanism for effective curriculum delivery and documentation.

The institute is affiliated to Andhra University. Academic calendar and course curriculum are provided by the University.

Planning

The Institution plan is prepared based on the analysis of Feedback collected from all the

stakeholders, Academic calendar and course curriculum provided by the affiliating University.

Institutional plan incorporates all Curricular, co-curricular activities and important days. In tune

with Institutional plan a master timetable is prepared.

Departmental meetings are conducted to discuss the syllabus under CBCS and workload .

Delivery

Faculty take classes as per the time table and complete the syllabus within the stipulated time.

Teaching methodology varies depending upon the topic to be taught. The common teaching

methodologies adopted are lecture-method , discussion-method, demonstration and student centric

methods such as seminars, quizzes, group discussions, role play, projects and assignments.

Bridge courses, remedial classes, certificate courses and value-added courses are conducted as per

the planned schedule.Faculty guide community service projects of students.

Documentation

Institution maintains Institution Plan, Academic calendar, Master time-table, Program outcomes,

course outcomes, staff resolution registers, appointment letters of new full-time faculty, workload

particulars and consolidated result analysis.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.womengovtcollegevisakha.ac.in/iqac/meeting%20minutes%20register.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar prepared by Andhra University is circulated to all the affiliated degree

colleges at the beginning of the academic year. As per CBCS system each academic year consists of two semesters. The Evaluation of each semester has two components i.e Internal Assessment (25%) and External Assessment or Semester End Assessment (75%) as prescribed by the Affiliating University.

The examination committee of the institution looks into the internal assessment process and also plans the mid semester examinations in tune with the academic calendar of the Andhra University and ensures smooth conduct of examinations.

Following the norms of Higher Education, continuous internal evaluation of assessing the performance of students is done adhering to the annual academic plan.

Mid semester exam I and Mid semester exam II are conducted for 20 and 15 marks respectively in every semester. 5 marks are allotted for assignments, 5 marks are allotted for seminars and 5 marks are allotted for participation in clean & green activities and attendance. So the total internal marks is 50 and then scaled to 25 marks. Apart from conventional methods of assessment, faculty of the institution use online tools such as Google forms, Kahoot, Plickers, Testmoz etc to assess the performance of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.womengovtcollegevisakha.ac.in/igac/CIE.pdf

1.1.3 - Teachers of the Institution

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University

A. All of the above

Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

27

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

52

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1575

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Learning cross cutting issues increases the ability of the students to have sufficient inter disciplinary knowledge, engage in public discussions on social issues and acquire the ability to enter careers of their choice.

With an objective to instill Moral, Social, and Professional Values in students, Foundation course on Human values and Professional ethics is transacted to all students weekly two hours. Foundation course on Personality Development and Leadership makes the student realize the values of honesty, sincerity, integrity, hard work, trust & team-work and make them understand their role in maintaining harmony in society and nature.

The institution is conducting a certificate course on gender sensitization which teaches one to respect the other gender. Through this course students are enriched on various aspects like understanding gender, constitutional laws, protection of women against Domestic violence.

To develop concern towards the environment, compulsory foundation courses on Environmental Education and Environment Audit have been introduced which inculcates the skills required to protect the environment from all sides and to identify environmental compliance and management system implementation gaps along with related corrective actions. A Skill development course on plant nursery is introduced to give knowledge of plant nurseries to students to develop green environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

116

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1356

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the **A. All of the above**

institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.womengovtcollegevisakha.ac.in/feedback-analysis-2021-22.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.womengovtcollegevisakha.ac.in/feedback%20action%20taken%20report%202021-22%20(2)-1-4%20(1).pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

778

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

313

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The initial assessment is done on the basis of

Students previous academic record.

Students participation in semester beginning classes

Continuous assessment is done on the basis of their

Performance in internal examinations and co-curricular activities which include assignments, slip tests, seminars, quiz competitions.

Participation in extracurricular activities

Skill and efficiency shown in doing practicals in laboratories.

Categorization:

Based on the learning levels of the students they are categorized into slow and advanced learners.

1. Slow learners- The students whose performance is fifty or below fifty percent are categorized as slow learners.

1. Advanced learners- The students whose performance is above fifty percent are categorized as advanced learners.

Strategies adopted for slow learners

1. Remedial classes are taken up to improve their learning skills

Assignments are given at regular intervals to enhance their thinking abilities.

Course material is prepared keeping in view the requirements of the slow learners and distributed to them.

2. If required explanation in vernacular language is given for a better understanding of the slow learners.

Mentors interact with the students regularly to assess the progress of the learner and motivate her to put in maximum effort to upgrade her skills and knowled

3. Strategies Adopted for Advanced Learners

Advanced learners are assisted to take up self-learning and online courses such as MOOCs, SWAYAM , NPTEL etc

4. Coaching is given for competitive examinations.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/subject%20wise%20adv%20and%20slow%20learners%202020-21-converted.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1883	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance learning experience of the students IQAC organises FDPs to train the faculty on student centric methods. Adaptation of student centric methods help the students to retain knowledge for a longer period of time because a student learns through participation. This learning is encouraged to enhance skills and knowledge through hands on practice, assignment of projects, participation in debates, role play and organizing field trips and industrial tours. During the academic year 2020-21 students of life sciences were taken to visit fishing harbour and shipyard and were enriched with the knowledge on working of equipment used for navigation. Students were engaged to collect various algal species found near sea shore. Students submitted the reports after field visit. Students of commerce department were taken to Etikoppaka to get first hand experience of making toys. Online group discussion were organised to enhance communication and interpersonal skills among the students.

Students were actively involved in organising webinar on Covid-19 awareness and vaccination drives. Study projects were given to science and commerce departments to develop problem solving skills. Students were made to analyse and practice logical reasoning, verbal and nonverbal skills which help them to succeed in competitive examinations.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://womengovtcollegevisakha.ac.in/iqac/zoology%20field%20trip.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Academic year 2020-21 being a pandemic year, usage of ICT tools has become inevitable. Our faculty, who got trained at NIT Warangal, on development of MOOCs, e-content, open educational resources, trained the remaining faculty on effective utilization of ICT tools through online and offline faculty Development Programs. Our institution facilitated blended teaching methods to be adopted using digital, virtual classrooms equipped with web cameras, OHP, interactive boards, digital podium, digital boards, interactive boards and speakers were used to optimum effect to deliver lectures. Online teaching tools such as Zoom, Google meet, Teachmint, G-Suit to impart

knowledge to the students. Delnet, inflibnet membership of our college central library made it easier for our students to access e-books and e-journals. Video conferencing tool, Cisco webex was used to engage students through the use of visuals, interactive features and synchronous communication. Our college is having G-Suit account with our domain name which provides best-in-class productivity tools built for teaching and learning. Our faculty members contributed e-content to CCE LMS. College has its own learning management system (LMS) portal where all the faculty upload e-content comprising video lessons, PPTs, MCQs, text material to be accessed by the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

69

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

261

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Continuous Internal Evaluation (CIE) includes assignments, MCQs, Quizzes, Group Discussions. • All the teachers of concerned subjects submit a set of question papers through the Head of the Department to the examination committee. • The question papers for the internal examination are prepared in a uniform pattern and as per the guidelines of the University. The exam is conducted on a common schedule and supervised by the examination committee member. • The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher. • The answer sheets are shown to students after evaluation for their information which provides transparency and accountability in the evaluation process, students grievances are taken care of and are redressed in a timely manner. • Marks of Internals and end semester examinations are well documented in the Central Marks Register and Department Marks Register. • Online internal marks are submitted to the university on the university internal examination portal. • One of the members of the examination committee acts as internal squad for the prevention of malpractices in the internal examination. • Marks lists of the students are prepared after the evaluation and documented for the further clarification.

File Description	Documents
Any additional information	View File
Link for additional information	https://womengovtcollegevisakha.ac.in/igac/mid%20time%20tables%202020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college examination committee constituted under the chairmanship of the Principal looks into the internal examination related grievances and appropriate measures are taken to resolve them transparently and within the stipulated time. • The code of the conduct for the examination is available in the college prospectus and displayed in the website and also on the central notice board of the institution. Once the test is conducted, answer sheets are analyzed immediately to assess the performance of the students. These answer sheets are shown to the students and any grievance that comes up regarding evaluation is redressed with immediate effect. • Internal examination marks of various subjects are submitted through Online Portal of the University by the Login Id of the concerned

subject teachers. Marks scored in the internal examinations are documented in central marks register as well as department marks registers for future reference. • Suggestion boxes are placed at strategic locations inside the campus through which students are enabled to post their examination related queries and also make suggestions for effective improvements in redressal mechanism. During academic year 2020-21, students' performance in online examinations was shared with them to analyze their shortcomings and work on them.

File Description	Documents
Any additional information	View File
Link for additional information	https://womengovtcollegevisakha.ac.in/igac/evaluation%20process%20and%20grievence.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The significance of Outcome based education and learning outcomes is conveyed to the faculty members in IQAC Meetings, College Staff Meetings and by conducting workshops. The Course Outcomes and PSOs are discussed and approved by IQAC and Academic Council of the institute. Program outcomes are communicated to the students and parents during admission counseling to sensitize them about the expected outcomes of the program opted. Induction/Orientation Programmes organized at the beginning of the academic session to inform students about the POs, PSOs and COs. As an integral part of teaching, each teacher at the beginning of the semester reiterates the course outcomes of the courses which are going to be dealt in that semester. The hard copy of the respective POs, PSOs and COs is made available in the library and also with the departments. The Program Outcomes are displayed in the college website, on the college notice board and the notice boards of respective departments. Copy of the Course Outcomes along with the curriculum of the specific course is given to students at the beginning of the semester. College is blending the teaching-learning process with the technology and providing opportunities to students for moving towards their learning outcomes broadly.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.womengovtcollegevisakha.ac.in/academics/academic-program-outcomes.php?po
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes of each core course are mapped to the Program Outcomes by correlating on a scale from 0 to 3 where 0 indicates no correlation and 3 indicates strong correlation. The level of emphasis for an outcome used for assessing Correlated PO is decided by the average weightage of all Course outcome of a course for each Correlated PO In keeping with the affiliating University's norms, assessment of each course has Internals of 25% weightage and Semester End Examination of 75% weightage. The Internal component is administered through Formal Internal Assessment consisting of two written examinations and Informal Internal Assessment(5%) based on Assignments, Projects, Quiz, Group Discussions, Student Seminars and other Co-curricular activities. The level of attainment of Course Outcomes is designated into four levels. The highest level is marked as 3 for score 60 and above, 2 for 50 and above, 1 for 35 and above and 0 indicating no attainment for below 35. Attainment of PO is calculated as product of the level of attainment of each Course and average weightage of Correlated POs for that course is summated for all courses and normalized by dividing with average weightage of POs correlation of all courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://womengovtcollegevisakha.ac.in/academics/Outcome%20attainment.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**352**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	womengovtcollegevisakha.ac.in/administration/AR-21-22.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**[Nil](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Proposals submitted. Results Awaited**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	frq.ugc.ac.in.

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has an Innovation hub to monitor and address the issues of research activities. The College organized seven five-day Residential Training (ToT) Programmes for college Teachers on different topics in skill development courses of NEP 2021, in collaboration with Commissionerate of Collegiate Education, AP. Three faculty members registered for Ph.d. and two Faculty of the Institution submitted two project proposals in last year. MOU with a number of organisations create opportunities for exchange of new knowledge and technologies.

College encourages the stake holders in getting self-sustenance in all angles. Students are preparing eco-friendly saplings and bookies presenting to the resource persons as well as guests who visited the college. As a part of encouraging entrepreneurship

skills among our students, they were trained in making Etikoppaka Toys, wooden bowls, idols of gods, wooden cannons, bullock carts . Growing demand for ban on import of Chinese toys and the governments thrust on promoting local toys, is proving great opportunity for students to market their toys, paper bookie and Candles.Vermi Compost: making wealth from waste besides ensuring effective waste management in the campus.Green Enterprise: Bio gas plant is constucted inthe collegecampus and Bio gas is used in the chemistry laboratories for practicals . It is the one of the innovation ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1pexwX88jL97ONU4MOK4SShIHtorbY982/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	https://womengovtcollegevisakha.ac.in/research/research-research-guideship.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our Institution has always been in the forefront in extending

services to the outside community. The College makes all the students to get social responsibilities and good citizenship roles among the students through NSS and NCC programs and extension activities. The Institution has four NSS units having a total of 400 volunteers and one NCC unit having a total of 80 cadets for conducting regular extension activities through various committees such as Red Ribbon Club, Consumer Club, Women Empowerment Cell, Health Club, Green Club etc., The Institution takes up several co-curricular and extension activities to promote social responsibility among the students. As part of co-curricular and extracurricular activities, the Institution conducted several medical camps, adult literacy, Child labour, Environmental pollution, Swatch Bharat, Health and Hygiene, Massive Tree Plantation, Education for women, Sexual harassment etc. in collaboration with Government and Non- Government organizations. The Institution conducted Several Literacy programs, Awareness programs such as Government welfare schemes, Awareness on AIDS, Swatch Bharat ODF etc. The college participated intramurals in 5 events on the occasion of azadi ka amrith mahotsav. The NSS Units take the initiative of celebrating important days like the NSS day, Aids Day, National Literacy Day, National Voters Day, World environment Day, World Forest day etc.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/10z73U80qPB_cbRtsDCodbKXOSYL0ZfnD/edit
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4745

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

23

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Visakha Government Degree College for Women has been augmenting requisite infrastructural facilities for strengthening teaching - learning processes.

The institution is centrally located and spread across 4.33 Acres. There are 7 blocks namely Singavarapu Suryarao, Indira Gandhi, Kalpana Chawla, Sarojini Naidu, Savithri Bhai Phule and Prince Canteen.

Staff & students are benefited by the existing physical facilities like

- Visual Display Screens,
- Wi-Fi connectivity with dedicated Leased Line, and FIVE 100 MBPS ACT Fiber Internet Connections.
- College broadcasting system
- 3 Virtual & 3 Digital classrooms.

LABORATORIES

- 17 Laboratories with the latest equipment
- 5 computer labs with upgraded COMPUTING EQUIPMENT
- The computers have the latest Operating Systems -Windows 10
- Windows Server

JAWAHAR KNOWLEDGE CENTRE

- Air conditioned JKC lab with 50 computers and LCD projector

ENGLISH LANGUAGE LAB (ELL)

- 30 computers and LCD projector.

MULTI MEDIA CENTRE

Very effective platform for teachers to record their lectures and upload in CCE and COLLEGE LMS

LIBRARY

- The College library is stacked with reference books, study material, journals and magazines.
- Digital Library facilities access to e-resources through Inflibnet N-List, NDL, DELNET and DOA.

The institution ensures the optimal use of the facilities in order to mold the students, in tune with the college vision and mission.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/iqac/4.1.1%20GEO%20TAGGED%20PHOTOS.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Visakha Government Degree and PG College, Visakhapatnam believes in 'Healthy mind in a healthy body". It has excellent infrastructural facilities for cultural activities, sports and games.

- The college has an open auditorium having an area of 50 sq mts. A qualified dance teacher and music teacher are appointed to train students in dance, skits, classical music and musical instruments.
- Music room is equipped with Tambura, Veena, Violin, Electronic Shruti Box, and Kolatam Sticks.
- With the aim to encourage physical activities, Sports hour is made compulsory in the master timetable for all the students.
- In the academic year 2020-21, the playground was renovated by leveling it.
- Courts were laid to facilitate Outdoor games such as

Volleyball, Throwball, Kabaddi, Kho-kho, Basketball and Ball badminton.

- Indoor Games like Table Tennis, Chess, Wrestling, Weightlifting, Powerlifting are available for students.
- College has an 8 station Multi gym, Aerofit Bicycles, Exercise cycles, Treadmills in Indoor Gymnasium.
- Outdoor Gym Equipment with Double Air Walker, Shoulder Rotator and 1.5 ton Roller.
- This year we have introduced a certificate course in yoga and Wellness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/igac/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

36

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/igac/ict-enabled.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

40.75

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is the knowledge resource centre of the college and is fully automated through open source KOHA Integrated Library Management System.

It has modules like Patron, Cataloguing, Koha Administration, Acquisition and Circulation as well as Web OPAC (Online Open Public Access Catalogue).

The Patron Module allows users to enter the patron details like permanent address, contact details, email id and generation of library card number.

The Cataloguing module enters the bibliographic information of the book in a faster way that is user friendly and highly flexible.

Circulation module provides facilities like easy front desk operations using barcode reader on the spine label, stock taking, automating overdue reminders. Issue and return modules available in this module and are used for issue, renewal and overdue of books.

This software provides facility to create, view and print records of accession register, circulation transaction report and library membership reports.

KOHA Web OPAC facility is available for checking the status of a book such as available, issued along with accession number, title, author and publisher. Due to this, the availability of a particular book in the Library is easily traced. KOHA Web OPAC

facility is made available to the users on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.womengovtcollegevisakha.ac.in/igac/KOHA%20AUTOMATION.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.51

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

371

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. One centralized computer center at Administrative Block with Internet facility for the students and staff with 2 qualified technical staff.
2. One exclusive computer laboratory with requisite software & Internet facility for newly added PG course (MSc Computers) students.
3. Exclusive computer laboratory with requisite software at Commerce Block for UG and PG commerce students.
4. One Jawahar Knowledge Center with
5. English language laboratories (with student console language software and digested audio-video material) under the control of the department of English at the English Language Lab(ELL) a center facility of the college to develop communicative English and interactive language skills.
6. Computer laboratory with 10 systems for promotion of information literacy and e-access for learning resources at the central library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iga/c/ICT%20ENABLED%20CLASSROOMS-web.pdf

4.3.2 - Number of Computers**275**

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****38.46**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. General upkeep(including cleaning and sanitation) of the office, college and other central facilities such as

library, playfields, health centre is assigned to approved agencies on outsourcing basis

2. Periodic & Preventive maintenance of buildings and overall campus environs looked after by the consultant engineer. The services of duly approved agencies are enlisted for this purpose.
3. Utilization of the classroom and laboratory facilities are looked after and their day-to-day maintenance is the responsibility of concerned department heads with the support of lab attendants. General Instructions to students regarding the safe and secure usage of lab equipment are displayed in each lab.
4. Similarly the Physical director looks after the proper utilisation and maintenance of sports facilities while the hostel committee attends to the smaller maintenance requirements of hostels and messes.
5. Central library being the primary learning source centre of the University, the librarian pays attention to utilisation aspects of this facility for better service to the academic community.
6. Maintenance of IT infrastructure takes place through executing AMCs. State Government policy of green computing is being followed for disposal of outdated unserviceable computers configurations/peripherals by handing over the said equipment to designated firms for recycling.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womengovtcollegevisakha.ac.in/infrastructure/4.4.2_1_mous_.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1295

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

117

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://womengovtcollegevisakha.ac.in/igac/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

533

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

533

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

63

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

66

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The formation of student council in our institution gives students various opportunities to enable their leadership skills

as well as life skills and to develop healthy environment amongst students and faculty, student council serves as an effective communication medium between students and administration. Academic year 2022, student council played a significant role in organizing important days and national festivals. The college also encourages students to participate in various administrative bodies and academic programs by appointing student representatives in committees like College Planning and Development Committee (CPDC), RUSA, Internal Quality Assessment Cell (IQAC), Time Table committee, Examination committee and in student related committees like NSS, NCC, Grievance Redressal Cell and Anti Ragging Committee. Student council helps to conduct rallies related to women empowerment, education, health awareness, Swachh Bharat etc. They encourage students to take membership in at least one or more wings like Health Club, Red Ribbon Club, Green Club, NSS, NCC, cultural, literary and sports bodies.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/supportservices/student_council-home-visakha-women-college.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

51

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Visakha Government Degree College for Women has a well-organized Alumni Association with members constituting from its first batch, i.e., 1975-78 batch of students to the latest relieved batch. The alumni of the college meets every year and discusses about activities to be taken for development of the college and also provides with the financial assistance to the college. In academic year 2021-22 alumni members participated, in different college activities. Alumni of our institution interacted with the current batch of students and gave them career guidance. They motivated students to pursue higher studies and acquire skills demanded in the job market. They also conducted awareness programs online to students of the college. Alumni shared their experiences and advised students on courses to pursue after their graduation. Interactions with alumni helped our students to improve their confidence and imbibe right academic culture. Alumni contributed tubelights and fans for the classrooms, for renovation of pg block washrooms and for the purchase of competitive examination books for the benefit of students and rupees Seventy four thousand was donated in the form cash.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/Alumni%202021-2022.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3 Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's effective leadership and governance is directed not only towards enhancing academic quality but also on ensuring transparent administration and infrastructure development.

The principal serves as the head of the institution and works in accordance with the regulations of the Commissionerate of Collegiate Education.

Staff council is formed with the principal as its chairperson, Vice Principal, IQAC Coordinator, AGO as associate members and in charge of the departments as members. Staff council is one of the principal advisory bodies which assists the principal in matters of academic interest and also helps in maintenance of discipline in the campus.

Conveners and members of various committees contribute to the planning, implementation and improvement of curricular, co-curricular and extra-curricular aspects of the college. Every lecturer is provided an opportunity to share her/his views and suggestions and participate in the institutional development. The principal along with academic guidance officer, IQAC coordinator and staff council reviews the progress of the plans in meetings and resolves hindrances, if any, in implementing the plans.

In tune with the vision of empowering women with globally competitive knowledge and skills, our institution has introduced market oriented skill enhancement courses such as BBA Logistics in collaboration with logistics skill council of India, BBA Health care, BBA Event Management for undergraduate students and 4 postgraduate courses in Physics, Chemistry, Botany and Computer Science.

Through effective leadership and governance the institution is directed towards academic excellence.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/6.1.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution provides equal opportunities to all the stakeholders to participate in the successful functioning of the institution.

Teaching and non-teaching participate in decision-making process through various committees formed at the beginning of the academic year 2021-22 such as IQAC, JKC, CPDC, WEC, Staff council, Internal Complaint Committee (ICC), Grievance Redressal and Anti-Ragging committee, Human resource management committee, Swachh Bharath Committee, Library committee, Students advisory committee, Examination committee, RUSA and UGC committee, Finance committee etc. Students are represented in IQAC, CPDC and RUSA technical committees.

Grievance redressal and anti-ragging committee: Suggestion boxes are placed at accessible points for the students to express their grievances. The committee deals with the complaints sensitively and takes steps to resolve them within three days. Anti-ragging committee has ensured a ragging free campus. There were no instances of ragging in the academic year.

Women Empowerment Cell (WEC): It works in collaboration with other committees of the college and external agencies to create a gender sensitized community within the campus and society.

The IQAC committee is constituted with the principal as chairperson, coordinator, faculty members, office superintendent, student representative and external members. IQAC involves all the committees in initiating academic and administrative activities taken up for attaining the goal of academic excellence.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/administration/committee-21_22.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Introduce a greater number of market oriented skill enhancement courses such as BBA Logistics in collaboration with logistics skill council of India, BBA Health care, BBA Event Management for undergraduate students and 4 postgraduate courses in Physics, Chemistry, Botany and Computer Science.
- Mobilized funds and enhanced infrastructural facilities of the institution.
- The number of high end configuration computer systems increased in the computer center.
- Enhanced the students' domain knowledge and soft skills through training programs of Jawahar Knowledge Centre (JKC).
- Lift facility for differently abled has been started and became fully operational.
- Faculty adopted a blended mode of teaching learning and used ICT tools like Google Classroom, Google Meet, Zoom, G-Suite, and teach mint making good use of virtual and digital classrooms.
- LMS of CCE and LMS of our college website have been used effectively for creating and sharing quality content in various subjects.
- Workshops were organized to create awareness on NAAC Revised Accreditation Framework.
- Library resources were enhanced through access of inflibnet and DELNET for providing a facility to students which enables them to access books from world libraries.
- Playground has been elevated to make it convenient for students to train for outdoor sports.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/Market%20Oriented%20Courses.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the institution consists of the principal as the head of the institution, the teaching staff, supporting staff and the students. IQAC which is formed as per the guidelines of UGC is responsible for enhancing the quality of academic ambience of the institution.

Department incharges conduct departmental meetings, distribute workload, prepare department timetables and manage the allocation of resources based on academic program priorities.

Administration is effectively supported through various policies on e-governance, financial support for teaching staff, IT, student disciplinary, green environment and code of conduct.

Service Rules and Regulations: The service rules, procedures, recruitment and promotion in respect of staff are in accordance with the rules and regulations of Government of Andhra Pradesh and protocols prescribed by the UGC, State Government and Commissioner of Collegiate Education rules and guidelines.

Recruitment process of regular faculty is done through two streams. One is through the process of direct recruitment where lecturers are appointed by Andhra Pradesh Public Service Commission through a written exam and interview. The other way is promoting junior lecturers working in government junior colleges to government degree colleges based on qualifications and seniority.

Lecturers on contract basis are appointed on merit by the state government of Andhra Pradesh.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/igac/6.2.2.pdf
Link to Organogram of the institution webpage	https://www.womengovtcollegevisakha.ac.in/administration/organizational-structure.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The institution endeavors to provide all possible welfare measures for teaching and non-teaching staff, motivating and encouraging them to improve their quality of work.
- The teaching staff is encouraged to attend conferences, seminars and workshops offered by institutes of higher learning and universities.
- Financial support in the form of travel grants and dearness allowance are provided to the faculty members for attending and presenting papers in national, international

conferences and seminars.

- Teaching staff are also encouraged to attend orientation & refresher courses and faculty development programs to enhance their knowledge and update their skills.
- JKC of the institution arranges training programs for non-teaching staff to upgrade their skills regarding office automation and the use of ICT tools.
- Ph.D qualification enables the faculty to move to a higher pay scale two years earlier than non-Ph.D staff. It also enables them to get promotions and financial increments on par with senior lecturers and associate professors.
- Ph.D faculty members are encouraged to continue their research work undertaking projects in collaboration with university professors and other reputed organizations.
- The faculty members publishing research articles in UGC approved national and international journals, books and book chapters are acknowledged.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iga/c/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Student feedback: The students are provided with an opportunity to evaluate their teachers after the completion of each semester. In recent years, the IQAC has initiated a system wherein students perform this exercise online. Various parameters like communication skills, knowledge base, teaching abilities, punctuality, commitment, approachability and effectiveness are rated.

Self Appraisal form for teaching staff: At the college level, a well-structured annual self-evaluative faculty appraisal procedure is adopted to appraise the performance of the faculty.

The self appraisal form appraises the performance of the faculty on the basis of different criteria such as number of classes allotted and taken, examination duties taken up, seminars, training programs, webinars and workshops attended and organized, involvement in research activities, papers presented and published in UGC approved journals, creation and use of online content etc.

Academic audit: Academic audit is conducted in the institution annually. Trained lecturers from different disciplines are designated as academic advisors who visit and conduct academic audits to assess the performance of the faculty on the basis of NAAC criteria.

Non-teaching staff performance is appraised periodically on the basis of criteria such as discipline, character and habits, willingness to do hard work, reliability, drafting skills and

adaptability to changes in technology. Punctuality of the non teaching staff is appraised on the basis of biometric attendance.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit team is constituted with faculty members of the commerce department, members of finance and purchase committees. They verify the financial transactions and all the documents such as cash books, ledgers, cheques issued, fee collection registers, vouchers, bills and receipts for authenticity. They ensure that the payments are authorized and approved by the principal of the institution.

Stock verification committees are constituted at the end of the academic year. They verify the stocks of all the departments and submit a report to the Principal.

The purchase committee asks for quotations from vendors for the purchase of equipment, computers, books, etc. The finance and purchase committee scrutinizes the quotations and the final decision is taken based on parameters like pricing, quality, terms of service, etc. The internal audit team goes through the expenditure on purchases to ensure that it lies within the allotted budget.

External Audit - A qualified chartered accountant is designated with the task of checking and verifying the accuracy of accounts after the completion of financial year. He conducts audits in compliance with the standards of auditing issued by Institute of Chartered Accountants of India (ICAI). This auditor and his team verify the accounting information, check bills & vouchers of the revenue and capital expenditure and ensure that the expenses have been incurred as per the budgetary provisions.

File Description	Documents
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/iqac/6.4.1.%20Additional%20information.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.81

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The members of the College Planning and Development committee (CPDC) and Human Resource Development Committee (HRDC) jointly approach industrial organizations in and around the surroundings of Visakhapatnam city to explain the needs and requirements of the institution.
- The CPDC members put up a request seeking financial support from the Corporate Social Responsibility (CSR) funds of the industrial units for the development of infrastructure in the institution.
- Teaching staff of our institution have been providing voluntary financial support to the meritorious and economically backward students who are not eligible to

receive scholarships under social welfare schemes.

- The retired teaching staff from the institution contributes funds towards distribution of prizes to the meritorious students of different disciplines and development of the college.
- The funds mobilized from philanthropists are utilized for the enhancement of infrastructural facilities of the college. A part of the funds contributed by them were utilized for leveling the playground and acquiring equipment for the gymnasium.
- Funds are mobilized through letting institutional space for display of hoardings. Monthly rental income is earned through outsourcing of the canteen facility.
- The alumni provide financial support for the purchase of books, sports kit and also for the development of infrastructure in the institution. Funds are also mobilized through self-financing courses.

File Description	Documents
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/iqac/6.4.2%20Additional%20information.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Introduction of new market oriented courses was discussed in the IQAC meeting and forwarded to College Development Cell for approval. CDC approved the proposal after a thorough analysis and authorized the start of courses such as BBA- Logistics, BBA- Healthcare Management, M. Sc-Physics, M.Sc-Botany, M.Sc-Chemistry and M.Sc-Computer Science.

IQAC successfully initiated the organization of Training of

Teachers (ToT) and workshops in collaboration with the various departments of the institution.

The workshops organized in the academic year 2021-22 are:

- ToT program on Logistics and Supply chain Management for the commerce faculty, ToT program Survey and Reporting for Economics faculty and Tourism guidance for Arts faculty.
- One week Faculty Development program on blended learning and online assessment tools
- Workshop on Research Methodology
- National Webinar on IPR
- Webinar on Green Audit
- Awareness program on Internships and Industry Connect
- Workshop on Research Methodology
- Investor Awareness Program
- Vigilance Awareness Program
- Training on ICT Tools

Faculty adopted blended mode of teaching learning and used ICT tools like Google Classroom, Google Meet, Zoom, G-Suite, teach mint. LMS of CCE and LMS of our college have been put to good use for creating and sharing quality content in various subjects.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/minutes-ATR-IQAC.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews teaching-learning process, learning outcomes and devises strategies to improve them through increased use of ICT, enhanced digitized library resources and use of innovative teaching methodologies.

Review through internal academic audit:

With the approval of the principal, IQAC constitutes the Internal Academic Audit Committee to assess the performance of

each department and their respective faculty. This committee conducts audit periodically to ensure effective implementation of academic plan for sustaining quality. It visits each department and checks all the academic records, documents and files thoroughly. They review performance of the departments in respect of all the seven criteria as per NAAC such as the methodologies adopted for curriculum delivery and use of ICT resources. Based on the assessment grades are allocated. They prepare an audit report with suggestions for improvement in quality of teaching and learning and submit it to the principal for further action.

Reforms in Feedback:

- Feedback taken from stakeholders is a very important tool to devise strategies for enhanced teaching learning quality. IQAC has introduced reforms in the feedback system implemented in the organization for getting better output.
- No faculty member should interfere in the student's feedback process.
- Only students having attendance above 75% will be allowed to give feedback on faculty, teaching, learning process & evaluation.
- Feedback should be taken from minimum 65% of the regular students
- Parent teacher meetings are arranged periodically to enable discussion, take their feedback and seek their suggestions for improvement.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/Student%20Feedback%20Analysis%202021-22%20(2).pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the A. All of the above

institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://womengovtcollegevisakha.ac.in/administration/AR-21-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Visakha Government degree college for women is a reputed institution and renowned for its quality management in achieving women empowerment by imparting value and skill based education. Being a women college, gender disparity does not exist among the students but the major concern is to ensure safety and security in the college and transform them as empowered individuals and competent enough to face the current global challenges through the gender sensitization programs. .

Women empowerment cell and NSS units of the college organizes several programs to sensitize the students on issues like women rights , women safety , women security, health and hygiene. Being a women college, prioritizes the safety of girl students to provide security by initiating safety measures like installation of CC Cameras. Constituted Disciplinary and anti ragging committee to maintain discipline. Health center facility

to provide first aid and fire extinguishers installed for emergency purposes. Our college has a Day Care Center which was formed with the intent to take special care for young children of staff and married women students. Students were guided to overcome academic and social challenges through counseling by class counselors and VCPAC (Visakha center for psychological Assessment and counseling).

File Description	Documents
Annual gender sensitization action plan	https://womengovtcollegevisakha.ac.in/igac/Annual%20Gender%20sensitization%20action%20Plan%20New%20(1).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.womengovtcollegevisakha.ac.in/igac/specific%20facilities%20provided%20for%20Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management steps: The college wishes to motivate the students towards sustainable living so that they would understand the importance of natural resources and learn to handle them with utmost care.

Solid waste management: All the organic waste formed in the college is collected and it is converted into organic compost. Students were encouraged to maintain a plastic less campus. All

the paper waste generated in the college is handed over to the recycling unit which is another initiative for good waste management in the college.

Liquid waste management: Our students are encouraged to make the proper usage of available water resources and the used water from the washrooms (from the wash basins outlet) is allowed to reach the garden through an underlying pipeline connection and used water at the municipal water tank is also directed into the garden.

e-Waste management: The e-waste disposal is sent to ITC Ltd. which is empanelled for safe disposal of e-waste.

Hazardous chemicals: The department of chemistry adopted green procedures to avoid the use of some hazardous chemicals.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

vehicles

3. Pedestrian-friendly pathways

4. Ban on use of plastic

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized

A. Any 4 or all of the above

equipment **5. Provision for enquiry and**
information : Human assistance, reader,
scribe, soft copies of reading material,
screen **reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

S. No

Name of the event

Date

1

Farewell day

05-02-2022

2

International mother language day

21-02-2022

3

Telugu Bhasha Dinotsvam

29-08-2022

4

Sankranti Sambaralu

07-01-2022

5

Fresher's day

25-03-2022

6

Teacher's day

05-09-2022

7

Hindi Divas

14-09-2022

8

Gurajada Jayanti

21-09-2022

9

Fresher's day

02-11-2021

10

Gurajada Jayanthi

21-09-2021

11

Telugu Bhasha Dinotsvam

29-08-2021

12

Andhra university khokho women team

selections

12-08-2021

13

National Library week

14-11-2021 to 20-11-2021

14

Survey and reporting

27-07-2022 to 31-07-2000

15

Logistic and supply chain management

03-08-2022 to 07-08-2022

16

Financial markets

02-11-2022 to 06-11-2022

17

Solar energy

10-08-2022 to 14-08-2022

18

Human values and professional ethics

30-11-2022 to 04-11-2022

19

Environment education

12-10-2022 to 16-10-2022

20

Tourism and guidance

14-12-2022 to 23-02-2022

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional

obligations: values, rights, duties and responsibilities of citizens

Visakha Govt Degree and PG college is one of the pioneering institutes in the city which has been always in fore front to provide holistic education by inculcating skills and values. Students are motivated by organizing the events which enriches their spirit of patriotism and help them to transform as responsible citizens of the nation.

Constitution Day is organized with an objective to promote the constitutional values among the students and make them aware of the significance and history of formation of constitution in India.

The Human Rights Day is observed to promote peace, equality, justice, freedom and the protection of human dignity in the society.

Independence Day, Republic Day are the significant events celebrated every year to commemorate the great freedom fighters of our country. Republic day parade by the college NCC is the major attraction of all the events.

NCC Day is observed in the with an aim to inculcate leadership qualities among the students and also to develop discipline and good attitude.

Activities organized for the academic year 2021-22 are

World population day, Environment Day, Independence Day, Republic Day, Prafulla Chandra ray birth anniversary, NSS day, National Unity Day, National education day, Indian constitution day Human Rights Day, NCC day, Voter's awareness program.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.womengovtcollegevisakha.ac.in/iqac/7.1.9%20weblink.pdf
Any other relevant information	https://www.womengovtcollegevisakha.ac.in/iqac/7.1.9%20weblink.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 Annual report on commemorative events

Visakha Government Degree College for women is a reputed institution in the city well known for its academic excellence and quality management. The college aims to achieve women empowerment by imparting value-based education and envisions to transform the students as responsible citizens of the nation by

organizing various events which in still the ethical values and make them empowered individuals. Significant commemorative days and events are celebrated in the college to foster the spirit of nationalism and enlighten them about the great history and glory of the country.

Events organized during the year 2021-2022

Title of the programme

Duration

Date

Participants

2021-2022

Environment day

1day

04-06-2021

60

World Population Day

1day

10-07-2021

130

Kargil Diwas

1day

26-07-2021

92

Independence Day

1day

15-08-2021

273

Telugu Basha dinotsavam

1day

29-08-2021

300

Gurajada Apparao jayanthi

1day

21-09-2021

150

Andhra Pradesh avatarana dinotsavam

1day

01-10-2021

280

Gandhi jayanthi

1day

02-10-2021

130

NationalWomenTeachers day

1day

03-01-2022

100

Republic day

1day

26-01-2022

650

Telugu Language Day

1day

21-02-2022

150

Teachers' day

1day

05-09-2022

150

Hindi day

1day

14-09-2022

60

Gandhi jayanthi

1day

02-10-2022

120

Birth Anniversary of

Pandit Jawaharlal Nehru

1day

14-11-2022

80

Alluri Sitarama Raju Jayanti

1day

14-07-2022

100

Telugu bhasha dinotsavam

1day

29-08-2022

150

Gurajada Apparao Jayanthi

1day

21-09-2022

120

Education day

1day

11-11-2022

250

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice 1 : Green campus

Objectives:

- To make the campus pollution free and make a transition towards sustainable practices.
- To create awareness on eco friendly initiatives.

Practice :

Bio gas plant , Solar panel installation , waste segregation , vermicompost pit , water harvesting pits.

Green house.

Evidence of success : Energy , environment and green audit certified from green done consultants.

Best practice 2 : Student cantered learning . Objectives:

- To enhance the skills of the students by introducing innovative student centric activities.
- To provide holistic and quality education through which the learner can transform as an empowered individual.

Context:

The traditional teacher centric methods make the student just a fallower but the innovations of student-cantered learning approach make the learner a creator. In today's world it is very important to introduce and apply numerous learner cantered pedagogy catering to the diversity in terms of their interest and cognition abilities.

Practice:

Women entrepreneurship cell , lab to school program , cultural club , biogas plant construction and vermicompost preparation.

Evidence of success:

- Students are acquainted with the skills which enable them to be adequately competent in this rapidly evolving world.
- students secured jobs through jkc.

File Description	Documents
Best practices in the Institutional website	https://www.womengovtcollegevisakha.ac.in/iqac/best%20practices%20agar%202021-22.pdf
Any other relevant information	https://www.womengovtcollegevisakha.ac.in/iqac/best%20practices%20agar%202021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

ENVIRONMENT SUSTAINABILITY:

Visakha government degree college for women is one of the prestigious institutions in the city and unique in its kind to offer holistic education by inculcating skills and values. Multifaceted learning system which aims at accomplishing holistic excellence by organizing beyond curriculum activities which connects students , society and environment .

Our college believes that this is the need of the hour to make a shift towards sustainable initiatives to safeguard mother nature which helps in imbibing the spirit of environmental consciousness among the students and transforming them as responsible citizens of the nation.

Bio gas plant :All the vegetable waste from the college hostel, cow dung from the gosala of rama temple attached to the college are being used as the sources and converted to biogas.Biogas produced from the plant is utilized for chemistry microbiology and biotechnology labs. The slurry which is being released from the plant inturn again utilized to make organic compost. Hence it serves the two dimensional purpose which shows the visionary and innovative sense of the institution.

Installation of solar panels , waste management system , vermicompost and green gouse , vertical gardens are some of the significant eco initiatives of the college.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Process

The Institution has an organized mechanism for effective curriculum delivery and documentation.

The institute is affiliated to Andhra University. Academic calendar and course curriculum are provided by the University.

Planning

The Institution plan is prepared based on the analysis of Feedback collected from all the

stakeholders, Academic calendar and course curriculum provided by the affiliating University.

Institutional plan incorporates all Curricular, co-curricular activities and important days. In tune

with Institutional plan a master timetable is prepared.

Departmental meetings are conducted to discuss the syllabus under CBCS and workload .

Delivery

Faculty take classes as per the time table and complete the syllabus within the stipulated time.

Teaching methodology varies depending upon the topic to be taught. The common teaching

methodologies adopted are lecture-method , discussion-method, demonstration and student centric

methods such as seminars, quizzes, group discussions, role

play, projects and assignments.

Bridge courses, remedial classes, certificate courses and value-added courses are conducted as per

the planned schedule. Faculty guide community service projects of students.

Documentation

Institution maintains Institution Plan, Academic calendar, Master time-table, Program outcomes,

course outcomes, staff resolution registers, appointment letters of new full-time faculty, workload

particulars and consolidated result analysis.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.womengovtcollegevisakha.ac.in/iqac/meeting%20minutes%20register.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

An academic calendar prepared by Andhra University is circulated to all the affiliated degree

colleges at the beginning of the academic year. As per CBCS system each academic year consists of two semesters. The Evaluation of each semester has two components i.e Internal Assessment (25%) and External Assessment or Semester End Assessment (75%) as prescribed by the Affiliating University.

The examination committee of the institution looks into the internal assessment process and also plans the mid semester examinations in tune with the academic calendar of the Andhra University and ensures smooth conduct of examinations.

Following the norms of Higher Education, continuous internal evaluation of assessing the performance of students is done

adhering to the annual academic plan.

Mid semester exam I and Mid semester exam II are conducted for 20 and 15 marks respectively in every semester. 5 marks are allotted for assignments, 5 marks are allotted for seminars and 5 marks are allotted for participation in clean & green activities and attendance. So the total internal marks is 50 and then scaled to 25 marks. Apart from conventional methods of assessment, faculty of the institution use online tools such as Google forms, Kahoot, Plickers, Testmoz etc to assess the performance of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.womengovtcollegevisakha.ac.in/igac/CIE.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**27**

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****52**

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**1575**

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Learning cross cutting issues increases the ability of the

students to have sufficient inter disciplinary knowledge, engage in public discussions on social issues and acquire the ability to enter careers of their choice.

With an objective to instill Moral, Social, and Professional Values in students, Foundation course on Human values and Professional ethics is transacted to all students weekly two hours. Foundation course on Personality Development and Leadership makes the student realize the values of honesty, sincerity, integrity, hard work, trust & team-work and make them understand their role in maintaining harmony in society and nature.

The institution is conducting a certificate course on gender sensitization which teaches one to respect the other gender. Through this course students are enriched on various aspects like understanding gender, constitutional laws, protection of women against Domestic violence.

To develop concern towards the environment, compulsory foundation courses on Environmental Education and Environment Audit have been introduced which inculcates the skills required to protect the environment from all sides and to identify environmental compliance and management system implementation gaps along with related corrective actions. A Skill development course on plant nursery is introduced to give knowledge of plant nurseries to students to develop green environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

116

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1356

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://www.womengovtcollegevisakha.ac.in/feedback-analysis-2021-22.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.womengovtcollegevisakha.ac.in/feedback%20action%20taken%20report%202021-22%20(2)-1-4%20(1).pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

778

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

313

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The initial assessment is done on the basis of

Students previous academic record.

Students participation in semester beginning classes

Continuous assessment is done on the basis of their

Performance in internal examinations and co-curricular activities which include assignments, slip tests, seminars, quiz competitions.

Participation in extracurricular activities

Skill and efficiency shown in doing practicals in laboratories.

Categorization:

Based on the learning levels of the students they are categorized into slow and advanced learners.

1. Slow learners- The students whose performance is fifty or below fifty percent are categorized as slow learners.

1. Advanced learners- The students whose performance is above fifty percent are categorized as advanced learners.

Strategies adopted for slow learners

1. Remedial classes are taken up to improve their learning skills

Assignments are given at regular intervals to enhance their thinking abilities.

Course material is prepared keeping in view the requirements of the slow learners and distributed to them.

2. If required explanation in vernacular language is given for a better understanding of the slow learners.

Mentors interact with the students regularly to assess the progress of the learner and motivate her to put in maximum effort to upgrade her skills and knowledge.

3. Strategies Adopted for Advanced Learners

Advanced learners are assisted to take up self-learning and online courses such as MOOCs, SWAYAM, NPTEL etc

4. Coaching is given for competitive examinations.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/subject%20wise%20adv%20and%20slow%20learners%202020-21-converted.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1883	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To enhance learning experience of the students IQAC organises FDPs to train the faculty on student centric methods. Adaptation of student centric methods help the students to retain knowledge for a longer period of time because a student learns through participation. This learning is encouraged to enhance skills and knowledge through hands on practice, assignment of projects, participation in debates, role play and organizing field trips and industrial tours. During the academic year 2020-21 students of life sciences were taken to visit fishing harbour and shipyard and were enriched with the knowledge on working of equipment used for navigation. Students were engaged to collect various algal species found near sea shore. Students submitted the reports after field visit. Students of commerce department were taken to Etikoppaka to get first hand experience of making toys. Online group discussion were organised to enhance communication and interpersonal skills among the students.

Students were actively involved in organising webinar on Covid-19 awareness and vaccination drives. Study projects were given to science and commerce departments to develop problem solving skills. Students were made to analyse and practice logical reasoning, verbal and nonverbal skills which help them to succeed in competitive examinations.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://womengovtcollegevisakha.ac.in/iqac/zoology%20field%20trip.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Academic year 2020-21 being a pandemic year, usage of ICT tools has become inevitable. Our faculty, who got trained at NIT Warangal, on development of MOOCs, e-content, open educational resources, trained the remaining faculty on effective utilization of ICT tools through online and offline faculty Development Programs. Our institution facilitated blended teaching methods to be adopted using digital, virtual

classrooms equipped with web cameras, OHP, interactive boards, digital podium, digital boards, interactive boards and speakers were used to optimum effect to deliver lectures. Online teaching tools such as Zoom, Google meet, Teachmint, G-Suit to impart knowledge to the students. Delnet, inflibnet membership of our college central library made it easier for our students to access e-books and e-journals. Video conferencing tool, Cisco webex was used to engage students through the use of visuals, interactive features and synchronous communication. Our college is having G-Suit account with our domain name which provides best-in-class productivity tools built for teaching and learning. Our faculty members contributed e-content to CCE LMS. College has its own learning management system (LMS) portal where all the faculty upload e-content comprising video lessons, PPTs, MCQs, text material to be accessed by the students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

69

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

22

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

261

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Continuous Internal Evaluation (CIE) includes assignments, MCQs, Quizzes, Group Discussions. • All the teachers of concerned subjects submit a set of question papers through the Head of the Department to the examination committee. • The question papers for the internal examination are prepared in a uniform pattern and as per the guidelines of the University. The exam is conducted on a common schedule and supervised by the examination committee member. • The syllabus for the internal examination is communicated to the students in advance by the concerned subject teacher. • The answer sheets are shown to students after evaluation for their information which provides transparency and accountability in the evaluation process, students grievances are taken care of and are redressed in a timely manner. • Marks of Internals and end semester examinations are well documented in the Central Marks Register and Department Marks Register. • Online internal marks are submitted to the university on the university internal examination portal. • One of the members of the examination committee acts as internal squad for the prevention of malpractices in the internal examination. • Marks lists of the students are prepared after the evaluation and documented for the further clarification.

File Description	Documents
Any additional information	View File
Link for additional information	https://womengovtcollegevisakha.ac.in/iqac/mid%20time%20tables%202020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college examination committee constituted under the chairmanship of the Principal looks into the internal examination related grievances and appropriate measures are taken to resolve them transparently and within the stipulated time. • The code of the conduct for the examination is available in the college prospectus and displayed in the website and also on the central notice board of the institution. Once the test is conducted, answer sheets are analyzed immediately to assess the performance of the students. These answer sheets are shown to the students and any grievance that comes up regarding evaluation is redressed with immediate effect. • Internal examination marks of

various subjects are submitted through Online Portal of the University by the Login Id of the concerned subject teachers. Marks scored in the internal examinations are documented in central marks register as well as department marks registers for future reference. • Suggestion boxes are placed at strategic locations inside the campus through which students are enabled to post their examination related queries and also make suggestions for effective improvements in redressal mechanism. During academic year 2020-21, students' performance in online examinations was shared with them to analyze their shortcomings and work on them.

File Description	Documents
Any additional information	View File
Link for additional information	https://womengovtcollegevisakha.ac.in/iqac/evaluation%20process%20and%20grievance.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The significance of Outcome based education and learning outcomes is conveyed to the faculty members in IQAC Meetings, College Staff Meetings and by conducting workshops. The Course Outcomes and PSOs are discussed and approved by IQAC and Academic Council of the institute. Program outcomes are communicated to the students and parents during admission counseling to sensitize them about the expected outcomes of the program opted. Induction/Orientation Programmes organized at the beginning of the academic session to inform students about the POs, PSOs and COs. As an integral part of teaching, each teacher at the beginning of the semester reiterates the course outcomes of the courses which are going to be dealt in that semester. The hard copy of the respective POs, PSOs and COs is made available in the library and also with the departments. The Program Outcomes are displayed in the college website, on the college notice board and the notice boards of respective departments. Copy of the Course Outcomes along with the curriculum of the specific course is given to students at the beginning of the semester. College is blending the teaching-learning process with the technology and providing opportunities to students for moving towards

their learning outcomes broadly.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.womengovtcollegevisakha.ac.in/academics/academic-program-outcomes.php?po
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes of each core course are mapped to the Program Outcomes by correlating on a scale from 0 to 3 where 0 indicates no correlation and 3 indicates strong correlation. The level of emphasis for an outcome used for assessing Correlated PO is decided by the average weightage of all Course outcome of a course for each Correlated PO In keeping with the affiliating University's norms, assessment of each course has Internals of 25% weightage and Semester End Examination of 75% weightage. The Internal component is administered through Formal Internal Assessment consisting of two written examinations and Informal Internal Assessment(5%) based on Assignments, Projects, Quiz, Group Discussions, Student Seminars and other Co-curricular activities. The level of attainment of Course Outcomes is designated into four levels. The highest level is marked as 3 for score 60 and above, 2 for 50 and above, 1 for 35 and above and 0 indicating no attainment for below 35. Attainment of PO is calculated as product of the level of attainment of each Course and average weightage of Correlated POs for that course is summated for all courses and normalized by dividing with average weightage of POs correlation of all courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://womengovtcollegevisakha.ac.in/academics/Outcome%20attainment.pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****352**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	womengovtcollegevisakha.ac.in/administration/AR-21-22.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**[Nil](#)**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Proposals submitted. Results Awaited**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

02

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	frg.ugc.ac.in.

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The Institution has an Innovation hub to monitor and address the issues of research activities. The College organized seven five-day Residential Training (ToT) Programmes for college Teachers on different topics in skill development courses of NEP 2021, in collaboration with Commissionerate of Collegiate Education, AP. Three faculty members registered for Ph.d. and two Faculty of the Institution submitted two project proposals in last year. MOU with a number of organisations create opportunities for exchange of new knowledge and technologies.

College encourages the stake holders in getting self-sustenance in all angles. Students are preparing eco-friendly saplings and bookies presenting to the resource persons as well as guests who visited the college. As a part of encouraging entrepreneurship skills among our students, they were trained in making Etikoppaka Toys, wooden bowls, idols of gods, wooden cannons, bullock carts . Growing demand for ban on import of Chinese toys and the governments thrust on promoting local toys, is proving great opportunity for students to market their toys, paper bookie and Candles. Vermi Compost: making wealth from waste besides ensuring effective waste management in the campus. Green Enterprise: Bio gas plant is constucted inthe collegecampus and Bio gas is used in the chemistry laboratories for practicals . It is the one of the innovation ecosystem.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1pexwX88jL97QNU4MQK4SShIHtorbY982/view?usp=sharing

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

20

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	https://womengovtcollegevisakha.ac.in/research/research-research-guideship.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

02

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing

students to social issues, for their holistic development, and impact thereof during the year

Our Institution has always been in the forefront in extending services to the outside community. The College makes all the students to get social responsibilities and good citizenship roles among the students through NSS and NCC programs and extension activities. The Institution has four NSS units having a total of 400 volunteers and one NCC unit having a total of 80 cadets for conducting regular extension activities through various committees such as Red Ribbon Club, Consumer Club, Women Empowerment Cell, Health Club, Green Club etc., The Institution takes up several co-curricular and extension activities to promote social responsibility among the students. As part of co-curricular and extracurricular activities, the Institution conducted several medical camps, adult literacy, Child labour, Environmental pollution, Swatch Bharat, Health and Hygiene, Massive Tree Plantation, Education for women, Sexual harassment etc. in collaboration with Government and Non-Government organizations. The Institution conducted Several Literacy programs, Awareness programs such as Government welfare schemes, Awareness on AIDS, Swatch Bharat ODF etc. The college participated intramurals in 5 events on the occasion of azadi ka amrith mahotsav. The NSS Units take the initiative of celebrating important days like the NSS day, Aids Day, National Literacy Day, National Voters Day, World environment Day, World Forest day etc.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/10z73U80qPB_cbRtsDCodbKXOSYL0ZfnD/edit
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

33

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4745

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

23

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Visakha Government Degree College for Women has been augmenting requisite infrastructural facilities for strengthening teaching - learning processes.

The institution is centrally located and spread across 4.33 Acres. There are 7 blocks namely Singavarapu Suryarao, Indira Gandhi, Kalpana Chawla, Sarojini Naidu, Savithri Bhai Phule and Prince Canteen.

Staff & students are benefited by the existing physical facilities like

- Visual Display Screens,
- Wi-Fi connectivity with dedicated Leased Line, and FIVE 100 MBPS ACT Fiber Internet Connections.
- College broadcasting system
- 3 Virtual & 3 Digital classrooms.

LABORATORIES

- 17 Laboratories with the latest equipment
- 5 computer labs with upgraded COMPUTING EQUIPMENT

- The computers have the latest Operating Systems
-Windows 10
- Windows Server

JAWAHAR KNOWLEDGE CENTRE

- Air conditioned JKC lab with 50 computers and LCD projector

ENGLISH LANGUAGE LAB (ELL)

- 30 computers and LCD projector.

MULTI MEDIA CENTRE

Very effective platform for teachers to record their lectures and upload in CCE and COLLEGE LMS

LIBRARY

- The College library is stacked with reference books, study material, journals and magazines.
- Digital Library facilities access to e-resources through Inflibnet N-List, NDL, DELNET and DOA.

The institution ensures the optimal use of the facilities in order to mold the students, in tune with the college vision and mission.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/igac/4.1.1%20GEO%20TAGGED%20PHOTOS.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Visakha Government Degree and PG College, Visakhapatnam believes in 'Healthy mind in a healthy body". It has excellent infrastructural facilities for cultural activities, sports and games.

- The college has an open auditorium having an area of 50 sq mts. A qualified dance teacher and music teacher are appointed to train students in dance, skits, classical music and musical instruments.
- Music room is equipped with Tambura, Veena, Violin, Electronic Shruti Box, and Kolatam Sticks.
- With the aim to encourage physical activities, Sports hour is made compulsory in the master timetable for all the students.
- In the academic year 2020-21, the playground was renovated by leveling it.
- Courts were laid to facilitate Outdoor games such as Volleyball, Throwball, Kabaddi, Kho-kho, Basketball and Ball badminton.
- Indoor Games like Table Tennis, Chess, Wrestling, Weightlifting, Powerlifting are available for students.
- College has an 8 station Multi gym, Aerofit Bicycles, Exercise cycles, Treadmills in Indoor Gymnasium.
- Outdoor Gym Equipment with Double Air Walker, Shoulder Rotator and 1.5 ton Roller.
- This year we have introduced a certificate course in yoga and Wellness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/igac/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**36**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/igac/ict-enabled.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****40.75**

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Library is the knowledge resource centre of the college and is fully automated through open source KOHA Integrated Library Management System.

It has modules like Patron, Cataloguing, Koha Administration, Acquisition and Circulation as well as Web OPAC (Online Open Public Access Catalogue).

The Patron Module allows users to enter the patron details like permanent address, contact details, email id and generation of library card number.

The Cataloguing module enters the bibliographic information of the book in a faster way that is user friendly and highly flexible.

Circulation module provides facilities like easy front desk operations using barcode reader on the spine label, stock taking, automating overdue reminders. Issue and return modules available in this module and are used for issue, renewal and overdue of books.

This software provides facility to create, view and print records of accession register, circulation transaction report and library membership reports.

KOHA Web OPAC facility is available for checking the status of a book such as available, issued along with accession number, title, author and publisher. Due to this, the availability of a particular book in the Library is easily traced. KOHA Web OPAC facility is made available to the users on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.womengovtcollegevisakha.ac.in/iqac/KOHA%20AUTOMATION.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.51

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

371

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. One centralized computer center at Administrative Block

with Internet facility for the students and staff with 2 qualified technical staff.

2. One exclusive computer laboratory with requisite software & Internet facility for newly added PG course (MSc Computers) students.
3. Exclusive computer laboratory with requisite software at Commerce Block for UG and PG commerce students.
4. One Jawahar Knowledge Center with
5. English language laboratories (with student console language software and digested audio-video material) under the control of the department of English at the English Language Lab(ELL) a center facility of the college to develop communicative English and interactive language skills.
6. Computer laboratory with 10 systems for promotion of information literacy and e-access for learning resources at the central library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/ICT%20ENABLED%20CLASSROOMS-web.pdf

4.3.2 - Number of Computers

275

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38.46

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. General upkeep(including cleaning and sanitation) of the office, college and other central facilities such as library, playfields, health centre is assigned to approved agencies on outsourcing basis
2. Periodic & Preventive maintenance of buildings and overall campus environs looked after by the consultant engineer. The services of duly approved agencies are enlisted for this purpose.

3. Utilization of the classroom and laboratory facilities are looked after and their day-to-day maintenance is the responsibility of concerned department heads with the support of lab attendants. General Instructions to students regarding the safe and secure usage of lab equipment are displayed in each lab.
4. Similarly the Physical director looks after the proper utilisation and maintenance of sports facilities while the hostel committee attends to the smaller maintenance requirements of hostels and messes.
5. Central library being the primary learning source centre of the University, the librarian pays attention to utilisation aspects of this facility for better service to the academic community.
6. Maintenance of IT infrastructure takes place through executing AMCs. State Government policy of green computing is being followed for disposal of outdated unserviceable computers configurations/peripherals by handing over the said equipment to designated firms for recycling.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://womengovtcollegevisakha.ac.in/infrastructure/4.4.2_1_mous_.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1295

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

117

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://womengovtcollegevisakha.ac.in/iqac/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

533

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

533

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year**

5.2.1.1 - Number of outgoing students placed during the year

63

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

66

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

27

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The formation of student council in our institution gives students various opportunities to enable their leadership skills as well as life skills and to develop healthy environment amongst students and faculty, student council serves as an effective communication medium between students and administration. Academic year 2022, student council played a significant role in organizing important days and national festivals . The college also encourages students to

participate in various administrative bodies and academic programs by appointing student representatives in committees like College Planning and Development Committee (CPDC), RUSA, Internal Quality Assessment Cell (IQAC), Time Table committee, Examination committee and in student related committees like NSS, NCC, Grievance Redressal Cell and Anti Ragging Committee. Student council helps to conduct rallies related to women empowerment, education, health awareness, Swachh Bharat etc. They encourage students to take membership in at least one or more wings like Health Club, Red Ribbon Club, Green Club, NSS, NCC, cultural, literary and sports bodies.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/supportservices/student_council-home-visakha-women-college.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

51

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Visakha Government Degree College for Women has a well-organized Alumni Association with members constituting from its first batch, i.e., 1975-78 batch of students to the latest relieved batch. The alumni of the college meets every year and discusses about activities to be taken for development of the college and also provides with the financial assistance to the college. In academic year 2021-22 alumni members participated, in different college activities. Alumni of our institution interacted with the current batch of students and gave them career guidance. They motivated students to pursue higher studies and acquire skills demanded in the job market. They also conducted awareness programs online to students of the college. Alumni shared their experiences and advised students on courses to pursue after their graduation. Interactions with alumni helped our students to improve their confidence and imbibe right academic culture. Alumni contributed tubelights and fans for the classrooms, for renovation of pgblock washrooms and for the purchase of competitive examination books for the benefit of students and rupees Seventy four thousand was donated in the form cash.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/Alumni%202021-2022.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution's effective leadership and governance is directed not only towards enhancing academic quality but also on ensuring transparent administration and infrastructure

development.

The principal serves as the head of the institution and works in accordance with the regulations of the Commissionerate of Collegiate Education.

Staff council is formed with the principal as its chairperson, Vice Principal, IQAC Coordinator, AGO as associate members and in charge of the departments as members. Staff council is one of the principal advisory bodies which assists the principal in matters of academic interest and also helps in maintenance of discipline in the campus.

Conveners and members of various committees contribute to the planning, implementation and improvement of curricular, co-curricular and extra-curricular aspects of the college. Every lecturer is provided an opportunity to share her/his views and suggestions and participate in the institutional development. The principal along with academic guidance officer, IQAC coordinator and staff council reviews the progress of the plans in meetings and resolves hindrances, if any, in implementing the plans.

In tune with the vision of empowering women with globally competitive knowledge and skills, our institution has introduced market oriented skill enhancement courses such as BBA Logistics in collaboration with logistics skill council of India, BBA Health care, BBA Event Management for undergraduate students and 4 postgraduate courses in Physics, Chemistry, Botany and Computer Science.

Through effective leadership and governance the institution is directed towards academic excellence.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution provides equal opportunities to all the stakeholders to participate in the successful functioning of the institution.

Teaching and non-teaching participate in decision-making process through various committees formed at the beginning of the academic year 2021-22 such as IQAC, JKC, CPDC, WEC, Staff council, Internal Complaint Committee (ICC), Grievance Redressal and Anti-Ragging committee, Human resource management committee, Swachh Bharath Committee, Library committee, Students advisory committee, Examination committee, RUSA and UGC committee, Finance committee etc. Students are represented in IQAC, CPDC and RUSA technical committees.

Grievance redressal and anti-ragging committee: Suggestion boxes are placed at accessible points for the students to express their grievances. The committee deals with the complaints sensitively and takes steps to resolve them within three days. Anti-ragging committee has ensured a ragging free campus. There were no instances of ragging in the academic year.

Women Empowerment Cell (WEC): It works in collaboration with other committees of the college and external agencies to create a gender sensitized community within the campus and society.

The IQAC committee is constituted with the principal as chairperson, coordinator, faculty members, office superintendent, student representative and external members. IQAC involves all the committees in initiating academic and administrative activities taken up for attaining the goal of academic excellence.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/administration/committee-21_22.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Introduce a greater number of market oriented skill enhancement courses such as BBA Logistics in collaboration with logistics skill council of India, BBA Health care, BBA Event Management for undergraduate students and 4 postgraduate courses in Physics, Chemistry, Botany and Computer Science.
- Mobilized funds and enhanced infrastructural facilities of the institution.
- The number of high end configuration computer systems increased in the computer center.
- Enhanced the students' domain knowledge and soft skills through training programs of Jawahar Knowledge Centre (JKC).
- Lift facility for differently abled has been started and became fully operational.
- Faculty adopted a blended mode of teaching learning and used ICT tools like Google Classroom, Google Meet, Zoom, G-Suite, and teach mint making good use of virtual and digital classrooms.
- LMS of CCE and LMS of our college website have been used effectively for creating and sharing quality content in various subjects.
- Workshops were organized to create awareness on NAAC Revised Accreditation Framework.
- Library resources were enhanced through access of inflibnet and DELNETforproviding a facility to students which enables them to access books from world libraries.
- Playground has been elevated to make it convenient for students to train for outdoor sports.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/Market%20Oriented%20Courses.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the institution consists of the principal as the head of the institution, the teaching staff, supporting staff and the students. IQAC which is formed as per the guidelines of UGC is responsible for enhancing the quality of academic ambience of the institution.

Department incharges conduct departmental meetings, distribute workload, prepare department timetables and manage the allocation of resources based on academic program priorities.

Administration is effectively supported through various policies on e-governance, financial support for teaching staff, IT, student disciplinary, green environment and code of conduct.

Service Rules and Regulations: The service rules, procedures, recruitment and promotion in respect of staff are in accordance with the rules and regulations of Government of Andhra Pradesh and protocols prescribed by the UGC, State Government and Commissioner of Collegiate Education rules and guidelines.

Recruitment process of regular faculty is done through two streams. One is through the process of direct recruitment where lecturers are appointed by Andhra Pradesh Public Service Commission through a written exam and interview. The other way is promoting junior lecturers working in government junior colleges to government degree colleges based on qualifications and seniority.

Lecturers on contract basis are appointed on merit by the

state government of Andhra Pradesh.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/igac/6.2.2.pdf
Link to Organogram of the institution webpage	https://www.womengovtcollegevisakha.ac.in/administration/organizational-structure.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- The institution endeavors to provide all possible welfare measures for teaching and non-teaching staff, motivating and encouraging them to improve their quality of work.

- The teaching staff is encouraged to attend conferences, seminars and workshops offered by institutes of higher learning and universities.
- Financial support in the form of travel grants and dearness allowance are provided to the faculty members for attending and presenting papers in national, international conferences and seminars.
- Teaching staff are also encouraged to attend orientation & refresher courses and faculty development programs to enhance their knowledge and update their skills.
- JKC of the institution arranges training programs for non-teaching staff to upgrade their skills regarding office automation and the use of ICT tools.
- Ph.D qualification enables the faculty to move to a higher pay scale two years earlier than non-Ph.D staff. It also enables them to get promotions and financial increments on par with senior lecturers and associate professors.
- Ph.D faculty members are encouraged to continue their research work undertaking projects in collaboration with university professors and other reputed organizations.
- The faculty members publishing research articles in UGC approved national and international journals, books and book chapters are acknowledged.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course

during the year**18**

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Student feedback: The students are provided with an opportunity to evaluate their teachers after the completion of each semester. In recent years, the IQAC has initiated a system wherein students perform this exercise online. Various parameters like communication skills, knowledge base, teaching abilities, punctuality, commitment, approachability and effectiveness are rated.

Self Appraisal form for teaching staff: At the college level, a well-structured annual self-evaluative faculty appraisal procedure is adopted to appraise the performance of the faculty.

The self appraisal form appraises the performance of the faculty on the basis of different criteria such as number of classes allotted and taken, examination duties taken up, seminars, training programs, webinars and workshops attended and organized, involvement in research activities, papers presented and published in UGC approved journals, creation and use of online content etc.

Academic audit: Academic audit is conducted in the institution annually. Trained lecturers from different disciplines are designated as academic advisors who visit and conduct academic audits to assess the performance of the faculty on the basis of NAAC criteria.

Non-teaching staff performance is appraised periodically on the basis of criteria such as discipline, character and habits, willingness to do hard work, reliability, drafting skills and adaptability to changes in technology. Punctuality of the non teaching staff is appraised on the basis of biometric attendance.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit team is constituted with faculty members of the commerce department, members of finance and purchase committees. They verify the financial transactions and all the documents such as cash books, ledgers, cheques issued, fee collection registers, vouchers, bills and receipts for authenticity. They ensure that the payments are authorized and approved by the principal of the institution.

Stock verification committees are constituted at the end of the academic year. They verify the stocks of all the departments and submit a report to the Principal.

The purchase committee asks for quotations from vendors for the purchase of equipment, computers, books, etc. The finance and purchase committee scrutinizes the quotations and the final decision is taken based on parameters like pricing, quality, terms of service, etc. The internal audit team goes through the expenditure on purchases to ensure that it lies within the allotted budget.

External Audit - A qualified chartered accountant is designated with the task of checking and verifying the accuracy of accounts after the completion of financial year. He conducts audits in compliance with the standards of auditing issued by Institute of Chartered Accountants of India (ICAI). This auditor and his team verify the accounting

information, check bills & vouchers of the revenue and capital expenditure and ensure that the expenses have been incurred as per the budgetary provisions.

File Description	Documents
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/igac/6.4.1.%20Additional%20information.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.81

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The members of the College Planning and Development committee (CPDC) and Human Resource Development Committee (HRDC) jointly approach industrial organizations in and around the surroundings of Visakhapatnam city to explain the needs and requirements of the institution.
- The CPDC members put up a request seeking financial support from the Corporate Social Responsibility (CSR)

funds of the industrial units for the development of infrastructure in the institution.

- Teaching staff of our institution have been providing voluntary financial support to the meritorious and economically backward students who are not eligible to receive scholarships under social welfare schemes.
- The retired teaching staff from the institution contributes funds towards distribution of prizes to the meritorious students of different disciplines and development of the college.
- The funds mobilized from philanthropists are utilized for the enhancement of infrastructural facilities of the college. A part of the funds contributed by them were utilized for leveling the playground and acquiring equipment for the gymnasium.
- Funds are mobilized through letting institutional space for display of hoardings. Monthly rental income is earned through outsourcing of the canteen facility.
- The alumni provide financial support for the purchase of books, sports kit and also for the development of infrastructure in the institution. Funds are also mobilized through self-financing courses.

File Description	Documents
Paste link for additional information	https://www.womengovtcollegevisakha.ac.in/igac/6.4.2%20Additional%20information.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Introduction of new market oriented courses was discussed in the IQAC meeting and forwarded to College Development Cell

for approval. CDC approved the proposal after a thorough analysis and authorized the start of courses such as BBA-Logistics, BBA-Healthcare Management, M. Sc-Physics, M.Sc-Botany, M.Sc- Chemistry and M.Sc-Computer Science.

IQAC successfully initiated the organization of Training of Teachers (ToT) and workshops in collaboration with the various departments of the institution.

The workshops organized in the academic year 2021-22 are:

- ToT program on Logistics and Supply chain Management for the commerce faculty, ToT program Survey and Reporting for Economics faculty and Tourism guidance for Arts faculty.
- One week Faculty Development program on blended learning and online assessment tools
- Workshop on Research Methodology
- National Webinar on IPR
- Webinar on Green Audit
- Awareness program on Internships and Industry Connect
- Workshop on Research Methodology
- Investor Awareness Program
- Vigilance Awareness Program
- Training on ICT Tools

Faculty adopted blended mode of teaching learning and used ICT tools like Google Classroom, Google Meet, Zoom, G-Suite, teach mint. LMS of CCE and LMS of our college have been put to good use for creating and sharing quality content in various subjects.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/minutes-ATR-IQAC.php
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews teaching-learning process, learning outcomes and devises strategies to improve them through increased use of

ICT, enhanced digitized library resources and use of innovative teaching methodologies.

Review through internal academic audit:

With the approval of the principal, IQAC constitutes the Internal Academic Audit Committee to assess the performance of each department and their respective faculty. This committee conducts audit periodically to ensure effective implementation of academic plan for sustaining quality. It visits each department and checks all the academic records, documents and files thoroughly. They review performance of the departments in respect of all the seven criteria as per NAAC such as the methodologies adopted for curriculum delivery and use of ICT resources. Based on the assessment grades are allocated. They prepare an audit report with suggestions for improvement in quality of teaching and learning and submit it to the principal for further action.

Reforms in Feedback:

- Feedback taken from stakeholders is a very important tool to devise strategies for enhanced teaching learning quality. IQAC has introduced reforms in the feedback system implemented in the organization for getting better output.
- No faculty member should interfere in the student's feedback process.
- Only students having attendance above 75% will be allowed to give feedback on faculty, teaching, learning process & evaluation.
- Feedback should be taken from minimum 65% of the regular students
- Parent teacher meetings are arranged periodically to enable discussion, take their feedback and seek their suggestions for improvement.

File Description	Documents
Paste link for additional information	https://womengovtcollegevisakha.ac.in/iqac/Student%20Feedback%20Analysis%202021-22%20(2).pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://womengovtcollegevisakha.ac.in/administration/AR-21-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Visakha Government degree college for women is a reputed institution and renowned for its quality management in achieving women empowerment by imparting value and skill based education. Being a women college, gender disparity does not exist among the students but the major concern is to

ensure safety and security in the college and transform them as empowered individuals and competent enough to face the current global challenges through the gender sensitization programs. .

Women empowerment cell and NSS units of the college organizes several programs to sensitize the students on issues like women rights , women safety , women security, health and hygiene. Being a women college, prioritizes the safety of girl students to provide security by initiating safety measures like installation of CC Cameras. Constituted Disciplinary and anti ragging committee to maintain discipline. Health center facility to provide first aid and fire extinguishers installed for emergency purposes. Our college has a Day Care Center which was formed with the intent to take special care for young children of staff and married women students. Students were guided to overcome academic and social challenges through counseling by class counselors and VCPAC (Visakha center for psychological Assessment and counseling).

File Description	Documents
Annual gender sensitization action plan	https://womengovtcollegevisakha.ac.in/igac/Annual%20Gender%20sensitization%20action%20Plan%20New%20(1).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.womengovtcollegevisakha.ac.in/igac/specific%20facilities%20provided%20for%20Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management steps: The college wishes to motivate the students towards sustainable living so that they would understand the importance of natural resources and learn to handle them with utmost care.

Solid waste management: All the organic waste formed in the college is collected and it is converted into organic compost. Students were encouraged to maintain a plastic less campus. All the paper waste generated in the college is handed over to the recycling unit which is another initiative for good waste management in the college.

Liquid waste management: Our students are encouraged to make the proper usage of available water resources and the used water from the washrooms (from the wash basins outlet) is allowed to reach the garden through an underlying pipeline connection and used water at the municipal water tank is also directed into the garden.

e-Waste management: The e-waste disposal is sent to ITC Ltd. which is empanelled for safe disposal of e-waste.

Hazardous chemicals: The department of chemistry adopted green procedures to avoid the use of some hazardous chemicals.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

S. No

Name of the event	
Date	
1	
Farewell day	
05-02-2022	
2	
International mother language day	
21-02-2022	
3	
Telugu Bhasha Dinotsvam	
29-08-2022	
4	
Sankranti Sambaralu	
07-01-2022	
5	
Fresher's day	
25-03-2022	
6	

Teacher's day

05-09-2022

7

Hindi Divas

14-09-2022

8

Gurajada Jayanti

21-09-2022

9

Fresher's day

02-11-2021

10

Gurajada Jayanthi

21-09-2021

11

Telugu Bhasha Dinotsvam

29-08-2021

12

Andhra university khokho women team

selections

12-08-2021

13

National Library week

14-11-2021 to 20-11-2021

14

Survey and reporting

27-07-2022 to 31-07-2000

15

Logistic and supply chain management

03-08-2022 to 07-08-2022

16

Financial markets

02-11-2022 to 06-11-2022

17

Solar energy

10-08-2022 to 14-08-2022

18

Human values and professional ethics

30-11-2022 to 04-11-2022

19

Environment education

12-10-2022 to 16-10-2022

20

Tourism and guidance

14-12-2022 to 23-02-2022

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Visakha Govt Degree and PG college is one of the pioneering institutes in the city which has been always in fore front to provide holistic education by inculcating skills and values. Students are motivated by organizing the events which enriches their spirit of patriotism and help them to transform as responsible citizens of the nation.

Constitution Day is organized with an objective to promote the constitutional values among the students and make them aware of the significance and history of formation of constitution in India.

The Human Rights Day is observed to promote peace, equality, justice, freedom and the protection of human dignity in the society.

Independence Day, Republic Day are the significant events celebrated every year to commemorate the great freedom

fighters of our country. Republic day parade by the college NCC is the major attraction of all the events.

NCC Day is observed in the with an aim to inculcate leadership qualities among the students and also to develop discipline and good attitude.

Activities organized for the academic year 2021-22 are

World population day, Environment Day, Independence Day, Republic Day, Prafulla Chandra ray birth anniversary, NSS day, National Unity Day, National education day, Indian constitution day Human Rights Day, NCC day, Voter's awareness program.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.womengovtcollegevisakha.ac.in/iqac/7.1.9%20weblink.pdf
Any other relevant information	https://www.womengovtcollegevisakha.ac.in/iqac/7.1.9%20weblink.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

7.1.11 Annual report on commemorative events

Visakha Government Degree College for women is a reputed institution in the city well known for its academic excellence and quality management. The college aims to achieve women empowerment by imparting value-based education and envisions to transform the students as responsible citizens of the nation by organizing various events which in still the ethical values and make them empowered individuals. Significant commemorative days and events are celebrated in the college to foster the spirit of nationalism and enlighten them about the great history and glory of the country.

Events organized during the year 2021-2022

Title of the programme

Duration

Date

Participants

2021-2022

Environment day

1day

04-06-2021

60

World Population Day

1day

10-07-2021

130

Kargil Diwas

1day

26-07-2021

92

Independence Day

1day

15-08-2021

273

Telugu Basha dinotsavam

1day

29-08-2021

300

Gurajada Apparao jayanthi

1day

21-09-2021

150	
Andhra Pradesh avatarana dinotsavam	
1day	
01-10-2021	
280	
Gandhi jayanthi	
1day	
02-10-2021	
130	
NationalWomenTeachers day	
1day	
03-01-2022	
100	
Republic day	
1day	
26-01-2022	
650	
Telugu Language Day	
1day	
21-02-2022	
150	
Teachers' day	
1day	

05-09-2022

150

Hindi day

1day

14-09-2022

60

Gandhi jayanthi

1day

02-10-2022

120

Birth Anniversary of

Pandit Jawaharlal Nehru

1day

14-11-2022

80

Alluri Sitarama Raju Jayanti

1day

14-07-2022

100

Telugu bhasha dinotsavam

1day

29-08-2022

150

Gurajada Apparao Jayanthi

1day

21-09-2022

120

Education day

1day

11-11-2022

250

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice 1 : Green campus

Objectives:

- To make the campus pollution free and make a transition towards sustainable practices.
- To create awareness on eco friendly initiatives.

Practice :

Bio gas plant , Solar panel installation , waste segregation , vermicompost pit , water harvesting pits.

Green house.

Evidence of success : Energy , environment and green audit certified from green done consultants.

Best practice 2 : Student cantered learning . Objectives:

- To enhance the skills of the students by introducing innovative student centric activities.
- To provide holistic and quality education through which the learner can transform as an empowered individual.

Context:

The traditional teacher centric methods make the student just a fallower but the innovations of student-cantered learning approach make the learner a creator. In today's world it is very important to introduce and apply numerous leaner cantered pedagogy catering to the diversity in terms of their interest and cognition abilities.

Practice:

Women entrepreneurship cell , lab to school program , cultural club , biogas plant construction and vermicompost preparation.

Evidence of success:

- Students are acquainted with the skills which enable them to be adequately competent in this rapidly evolving world.
- students secured jobs through jkc.

File Description	Documents
Best practices in the Institutional website	https://www.womengovtcollegevisakha.ac.in/igac/best%20practices%20aqar%202021-22.pdf
Any other relevant information	https://www.womengovtcollegevisakha.ac.in/igac/best%20practices%20aqar%202021-22.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

ENVIRONMENT SUSTAINABILITY:

Visakha government degree college for women is one of the prestigious institutions in the city and unique in its kind to offer holistic education by inculcating skills and values. Multifaceted learning system which aims at accomplishing holistic excellence by organizing beyond curriculum activities which connects students , society and environment .

Our college believes that this is the need of the hour to make a shift towards sustainable initiatives to safeguard mother nature which helps in imbibing the spirit of environmental consciousness among the students and transforming them as responsible citizens of the nation.

Bio gas plant :All the vegetable waste from the college hostel, cow dung from the gosala of rama temple attached to the college are being used as the sources and converted to biogas.Biogas produced from the plant is utilized for chemistry microbiology and biotechnology labs. The slurry which is being released from the plant inturn again utilized to make organic compost. Hence it serves the two dimensional purpose which shows the visionary and innovative sense of the institution.

Installation of solar panels , waste management system , vermicompost and green gouse , vertical gardens are some of the significant eco initiatives of the college.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Introduction of New Apprenticeship based program - BBA Logistics & Health care Management
- Establish MoUs for conducting New Apprenticeship based program with Skill sector councils
- To facilitate the one semester internship for final year students, initiate programs for industry connect and establish MoUs with industry for internships
- To undertake more programs to encourage entrepreneurship, support and guide students to establish new ventures and create awareness among students about government loan facilities for young women entrepreneurs
- To construct Common room and waiting room
- To enhance ICT infrastructure by procuring computers and accessories